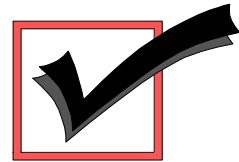


BALLOT ACCESS CHECKLIST FOR 2016 COUNTY SUPERVISOR AND COUNTY EXECUTIVE CANDIDATES



Each of the following forms must be completed and filed on time by a candidate for the office of county supervisor or county executive in order for the candidate's name to be placed on the ballot for the February 16, 2016 Spring Primary and the April 5, 2016 Spring Election.

The filing officer for county supervisor or county executive is the county clerk, except in Milwaukee County where the filing officer is the Milwaukee County Election Commission. Candidates should contact their filing officer for further information or to obtain any of the necessary forms.



Complete and submit a Campaign Registration Statement (Form GAB-1) to the filing officer no later than **5 p.m. on Tuesday, January 5, 2016**.

- New candidates should file a campaign registration statement as soon as intent to seek elective office is known and before funds are collected or spent. Wis. Stat. §§ 11.05(2g), 11.10(1).
- Continuing candidates should file an amended campaign registration statement indicating the office sought and the new primary and election dates.
- All candidates should file a campaign registration statement or amended statement **before** circulating nomination papers. A current form must be filed with the filing officer by **January 5, 2016**, or the candidate's name will not be placed on the ballot. Wis. Stat. §§ 8.10(5), 8.30(2).



Circulate and obtain sufficient nomination paper signatures on form **GAB-169**, and submit them to the filing officer no later than **5 p.m. on Tuesday, January 5, 2016**. Nomination papers may not be circulated before December 1, 2015. Only original nomination papers will be accepted (no photocopies, faxes or emailed documents). Signatures must be received by the filing officer no later than 5 p.m. on Tuesday, January 5, 2016, or the candidate's name will not be placed on the ballot. Wis. Stat. § 8.10(2), Ch. GAB § 6.04(2), Wis. Adm. Code.

The number of signatures required is as follows:

County Executive:

In counties with populations over 500,000	2,000 - 4,000
In counties with populations between 100,000 and 500,000	500 - 1,000
In counties with populations under 100,000	200 - 400

County Comptroller

In counties with populations over 750,000	500 - 1,000
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County Supervisor:

In counties with populations over 500,000	200 - 400
In counties with populations between 100,000 and 500,000	*100 - 200
In counties with populations under 100,000	20 - 100

*This number applies unless the county has passed an ordinance per Wis. Stat. §8.10(3m), to reduce the minimum number of signatures to 50.



Complete and submit a Declaration of Candidacy (Form GAB-162) to the filing officer no later than **5 p.m. on Tuesday, January 5, 2016**. This form must be filed by January 5, 2016 or the candidate's name will not be placed on the ballot. If the form is faxed or emailed, the original document must follow, postmarked no later than January 5, 2016. Wis. Stat. §§8.10(5), 8.21, 8.30(4), Ch. GAB § 6.04, Wis. Adm. Code.

IMPORTANT NOTE REGARDING STATEMENTS OF ECONOMIC INTERESTS:

A county may enact an ordinance establishing a code of ethics for public officials that may require a candidate for county office to file a **Statement of Economic Interests (SEI)**. The ordinance may also provide that failure to timely file an SEI will prevent the candidate's name from being placed on the ballot. Wis. Stat. § 19.59(1m),(3)(b). Please contact the filing officer to learn if this requirement applies to you.